

Invitation to Tender (ITT)

Location	Burao, Somaliland	PR NO	031
DATE	January/ February 2026		
PROJECT NAME	PROVISION OF SERVICES FOR URBAN DIGITALISATION & CARBON MONITORING SYSTEM PROJECT IN BURAO		

The SINAAN Programme, invite bidders from eligible supply companies for the above-named project being implemented by the SINAAN Programme.

It should be noted that contractors are automatically disqualified from participating in this tender if they assisted with any part of this project or tender process, including preparation of technical documents, or if they are related to a member of the Bid Committee without prior disclosure. Small businesses, minority-owned firms, and women's business enterprises are encouraged to apply.

The Mandatory criteria for bidders are as follows. **FAILURE TO SUBMIT ANY OF THESE DOCUMENTS WILL LEAD TO AUTOMATIC DISQUALIFICATION:**

- Valid Business Registration Certificate or Business License issued in the company country of origin
- Letter of Intent or Memorandum of Understanding (MoU) describing the proposed collaboration and roles of each party with locally registered Somaliland entities
- Valid Tax Compliance Certificate issued in the company country of origin
- Valid certificate of registration (Bar Code matches with Certificate Information) for the affiliated Somaliland entity from the Ministry of Trade and Tourism, Somaliland; Ministry of Environment and Climate Change, Somaliland; and Burao Municipality. .
- Valid Tax Compliance Certificate (Bar Code matches with Certificate Information) for the affiliated Somaliland entity from Ministry of Finance and Economic Development, Somaliland.
- Completely Filled out, Signed and Stamped Cost Proposal
- Filled and Signed Declaration Confirming the Absence of Any Conflict of Interest.

Other relevant submission requirements related to the evaluation criteria are:

- Technical Proposal outlining understanding of the assignment, implementation methodology, and implementation plan.
- List of 5 years previous relevant experience indicating company name, project name, company representative (name, telephone number & email), and evidence (contracts, signed recommendation letters and signed Completion/Successful letters)

Where a bidder is already implementing an on-going SINAAN Programme contract, the Bid Committee shall assess the bidder's capacity to undertake additional works. Multiple awards may be considered only where the bidder is able to demonstrate satisfactory performance and progress achieved against the existing contract and adequate technical, managerial, and financial resources are available to undertake additional responsibilities under a new contract. The Bid Committee may limit concurrent awards to safeguard timely delivery, quality, and value for money.

Submission (Electronically): Completed bid documents should be submitted electronically to SINAAN Tender Team, Email: sinaan.tender@dt-global.com no later than **February 20, 2026 at 1700 Hrs (5 pm) East African Time**. The solicitation number must also be mentioned in the subject of the email. Bids received after the deadline date and time will not be considered and shall be returned to the bidders unopened.

Offers are to remain valid for 180 days from the closing date of this tender. The Bid Committee reserves the right to vary the quantity of work/materials specified in the tender document without any change in unit price or other terms and conditions and to accept or reject any, all, or part of submitted offers.

Bid Opening: Bids will be opened by the SINAAN Procurement Team **on or around 21 February 2026 at 10:00 a.m.** and subsequently shared with the selected and appointed SINAAN Bid Committee for review.

Evaluation Criteria: Offers will be evaluated by factors including, but not limited to, financial and technical criteria, record of past performance, integrity, and community rapport.

Women-owned companies are strongly encouraged to apply.

SINAAN Programme

Request for Proposals

Solicitation No. RFP # 031
Title: Provision of Services for Urban Digitalisation & Carbon Monitoring System Project, Burao
Issue Date: Friday, February 6, 2026
Closing Date: Friday, February 20, 2026
Questions Due: Friday, February 13, 2026
Closing Time: 1700 Hrs (5 pm) East African Time
Subject: FCDO Contract No. 6215
SINAAN Programme

DT Global, the implementer of the SINAAN Programme under FCDO Contract No. **6215**, invites proposals for Purchase, Supply & Installation of Solar/Construction Title, Location as described in Attachment I "Statement of Work."

The period of performance for this activity anticipates commencing on February 2026 and ending August 2026. The issuance of a subcontract is subject to availability of funds, successful negotiation of the subcontract terms and budget, and reception of FCDO's Contracting Officer subcontract consent, if required. The Contract resulting from this award is envisioned to be a FIRM FIXED PRICE (FFP) CONTRACTUAL AGREEMENT.

DT Global encourages your organization to indicate its interest in this procurement by submitting a proposal in accordance with the instructions in Attachment II "Instructions to Offerors". Proposals will be evaluated based on the evaluation criteria established in Attachment III of this solicitation. An award will be made to the Offeror whose proposal represents the best value to the project after evaluation in accordance with the criteria stated in the solicitation.

To be considered under the solicitation process, the Offeror should submit a complete proposal by the means indicated herein no later than the closing date and time indicated above. Offerors should ensure that the proposals are well written, easy to read and follow, and contain only the requested information.

Proposals should be submitted **electronically** via email to:

SINAAN Tender Team
Email: sinaan.tender@dt-global.com

The solicitation number above must also be mentioned in the subject of the email.

All questions relating to this solicitation must be submitted **electronically** via email to:

Procurement Team at sinaan.procurement@dt-global.com, no later than **February 13, 2026 at 1700 Hrs (5 pm)** East African Time. Unless otherwise notified by an amendment to this RFP, no questions will be accepted after this date. No questions/clarifications will be entertained if received by means other than the specified email address. The solicitation number should be stated in the subject. If you are planning to submit a proposal, it is imperative to confirm receipt of this solicitation by email to sinaan.procurement@dt-global.com in order to be included on the solicitation mailing list to receive answers to questions and any future amendment(s).

Proposals must be submitted separately via two different documents. The first document shall include the technical proposal as an attachment and should be named "Technical Proposal – Name of Company" and the second documents shall include the cost/business proposal and should be named "Business Proposal – Name of Company."

Attachments:

- Attachment I: Statement of Work
- Attachment II: Instructions to Offerors
- Attachment III: Evaluation Criteria
- Annex I: Filled and Signed Declaration Confirming the Absence of Any Conflict of Interest
- Annex II: Cost Proposal Format

Sincerely,

SINAAN Procurement Team

ATTACHMENT I

STATEMENT OF WORK

Programme Overview:

The Sinaan Programme, supported by the UK Government's Foreign, Commonwealth and Development Office (FCDO), is a transformative initiative that aims to improve urban development in Somali cities. The programme addresses rapid urbanisation, climate risks, and governance issues by transforming clusters of Somalian cities into inclusive, resilient, and sustainable economic hubs.

The programme aims to promote equitable service delivery, nature-based solutions (NbS), and economic opportunities for all socioeconomic groups, adopting both an inclusive and transformational approach.

The programme aims to unlock access to climate-resilient basic services and promote green economic opportunities in Somalian cities through:

- Resilient urban planning that reduces conflict, enhances climate resilience and supports integration of Internally Displaced Peoples (IDPs).
- Developing a pipeline of climate-resilient infrastructure projects that drive systemic change and promote economic growth; and,
- Mobilising finance (including climate finance) for sustainable, inclusive and climate-resilient infrastructure to support green growth.

The programme aims to enhance access to sustainable services, strengthen resilience among IDPs and the urban poor, and reduce long-term displacement risks. The initiative seeks to identify opportunities in Somali cities to catalyse investments from the government, private sector, development partners, non-governmental or not-for-profit organisations, aligned with the UK's International Development Strategy and the International Climate Finance Strategy.

The programme has three pre-identified outcomes, including:

- Improved urban planning, land use control and decision making.
- Improved institutional processes and systems.
- Increased sources of finance (including climate finance) for sustainable, inclusive and resilient urban infrastructure and ecosystems.

Background and Rationale:

Somaliland has embarked on an ambitious national tree-planting campaign under President Irro's administration, targeting the planting of 3 million trees nationwide. Launched in April 2025 to coincide with National Tree Planting Day and led by the Ministry of Environment and Climate Change (MoECC), this initiative aims to combat the escalating impacts of climate change, desertification, and deforestation. These environmental challenges—driven by rising temperatures, recurrent droughts, and overgrazing—are eroding the country's natural resilience and threatening the sustainability of its urban and rural ecosystems.

The Sinaan Programme will build directly on this national initiative by operationalising nature-based solutions (NbS) that provide a cost-effective, scalable, and climate-smart response to these challenges. NbS will help reduce greenhouse-gas emissions, restore degraded land, and improve the liveability of urban environments through natural cooling, flood regulation, and biodiversity enhancement. Stakeholder consultations held during the August–September

2025 missions confirmed broad consensus among municipal, government, and community actors on embedding tree planting as a central element of land and ecosystem restoration efforts.

Under this framework, Sinaan will establish a comprehensive greening and afforestation model that integrates:

- Urban greening through corridor-based planting in Burao and adjacent towns;
- Afforestation and rangeland restoration across the Wajaale–Hargeisa–Berbera corridor, targeting 10 million trees over five years;
- Renewable-energy transition to reduce diesel use and carbon emissions in nursery operations and urban infrastructure; and
- Carbon-finance mechanisms to sustain long-term environmental investments and incentivise performance-based reforestation.

In the first year, Sinaan will target the planting of 100,000 trees in Burao, in partnership with the University of Burao, the Aroori Veterinary Research Centre, and private-sector actors. The programme will also invest in energy-efficient and solar-powered systems to reduce emissions and operational costs associated with nursery operations and municipal infrastructure.

To ensure transparency, accountability, and long-term sustainability, the project will integrate a digital innovation component, the Urban Greening and Carbon Monitoring System (UGCMS). This digital platform will be developed and implemented by the Urban Greening Digitalisation Team. The system will provide real-time monitoring of tree-planting activities, renewable-energy performance, and carbon-sequestration outcomes. It will include modules for Farmer Enrollment, Digital Mapping, and CarbonTrace, enabling comprehensive data capture from nurseries, community planting sites, and smallholder contributors.

Objectives of the Assignment:

- The main objective of this assignment will be to design, operationalise, and institutionalise a digital monitoring and carbon management system for the Burao Greening Corridor. The system will:
- Enable end-to-end digital management of greening activities, from nursery production to field planting.
- Provide geo-tagging, QR-based traceability, and real-time dashboards for MoECC and Burao Municipality.
- Integrate AI and remote sensing to monitor growth, soil carbon, and canopy cover.
- Incorporate Farmer Enrollment, Digital Mapping, and CarbonTrace modules to include local producers and community groups.
- Facilitate tracking of renewable energy generation to calculate diesel

Specific Scope of Works:

The Urban Greening Digitalisation Team will undertake the following tasks during the assignment period:

A. System Design and Development

- The team will conduct inception workshops with SINAAN, MoECC, and Burao Municipality to define technical specifications.
- It will design and build the Urban Greening and Carbon Monitoring System, comprising modules for:
 - ✓ Farmer Enrollment – digital registration of farmers, cooperatives, and greening groups, with GPS, photos, and demographic data.
 - ✓ Digital Mapping – visualisation of nurseries and planting sites using geo-referenced layers and satellite-based soil carbon data.
 - ✓ CarbonTrace – a carbon farming and sequestration monitoring tool aggregating data from smallholder and community greening sites.
 - ✓ Nursery Management – tracking seed sourcing, propagation, production, and distribution, with QR-coded seedling batches.
 - ✓ Renewable Energy Monitoring – recording solar generation and estimated diesel displacement from nursery operations.
 - ✓ Community and Beneficiary Engagement – tracking participation of women, youth, and IDPs.
 - ✓ Monitoring and Analytics – AI-powered dashboards for canopy growth, CO₂ sequestration, and greening performance indicators.

B. Deployment and Integration

- The team will deploy a cloud-based system with offline functionality to ensure usability in low-connectivity areas.
- It will integrate digital payment systems for seedling transactions and incentives.
- The system will be designed to support future API integration with national carbon monitoring frameworks.

C. Capacity Building

- The team will conduct hands-on training sessions for MoECC and Burao Municipality staff on platform use and data management.
- It will prepare user manuals, data protocols, and cybersecurity guidance to ensure institutional adoption.

D. Testing, Launch, and Maintenance

- The system will undergo pilot testing and validation with real-time data from nurseries and planting sites.
- The team will refine the platform based on field feedback and launch it for municipal operations.
- It will provide post-deployment maintenance and technical support for at least six months after go-live.

Deliverables and Timeline:

No.	Deliverable	Expected Timeline
1	Inception Report and System Architecture Blueprint	End February 2026
2	Prototype of UGCMS (Farmer Enrollment & Mapping modules)	Mid March 2026
3	Operational Dashboard with Carbon and Energy Integration	End March 2026
4	Field Pilot, Validation, and User Training	End April–End June 2026
5	Final Deployment and Data Migration	End July 2026
6	Maintenance and Handover Report	End August 2026

Duration:

The assignment will run from February to August 2026, over a period of 6 months.

Expertise Required

The Urban Greening Digitalisation Team should tentatively comprise a multidisciplinary group of professionals with experience in digital system development, environmental data management, GIS, and stakeholder capacity-building. Each expert will play a critical role in ensuring that the Urban Greening and Carbon Monitoring System (UGCMS) is technically robust, user-friendly, and fully integrated with the ecological and institutional priorities of the Burao project.

Payment Schedule

#	Milestone	Timeline	Payment (% of Contract Value)
1	Inception report and Detailed Work Plan approval Deliverables: System Architecture Blueprint, Inception Report, approved detailed work plan, implementation schedule, and risk management matrix.	2 weeks	15%
2	Prototype completion and pilot testing Deliverables: Live demonstration of the prototype (web dashboard + Android app)., Dashboard screenshots showing carbon-related indicators, prototype system documentation, pilot test report, and NDVI or vegetation index visualisation for pilot sites.	4 weeks	25%
3	Dashboard integration and data validation Deliverables: A fully integrated UGCMS dashboard, consolidating field, nursery, geospatial, and carbon datasets. Deliverables will include a Data Validation Report confirming accuracy and completeness of pilot data, functional	8 weeks	25%

	dashboard access or screenshots, a System Integration Report detailing linkages between modules, and a Quality Assurance Checklist confirming compliance with agreed technical standards. .		
4	<p>Full deployment and capacity building</p> <p>Deliverables: Full deployment of the UGCMS across Burao nurseries and greening sites. Deliverables will include a Deployment Completion Report, finalised training materials, signed attendance sheets from training sessions, and a Capacity-Building Report summarising user readiness. A System Commissioning Certificate will confirm that the platform is operational, accepted by stakeholders, and ready for routine municipal use. .</p>	12 weeks	20%
5	<p>Final handover and maintenance plan</p> <p>Deliverables: Formalise the transfer of the UGCMS to MoECC and Burao Municipality. Deliverables will include a Final Completion Report summarising achievements, an approved Operations and Maintenance (O&M) Manual, a Handover Certificate confirming system acceptance, and a Support and Maintenance Plan outlining post-project technical support, update protocols, and long-term system sustainability arrangements. .</p>	24 weeks	15%

Institutional Arrangements and Reporting

The Urban Greening Digitalisation Team will report to the Team Leader, Sinaan Programme, under the overall technical supervision of the Climate Resilience Lead.

The team will work in close collaboration with the Deputy Team Leader, and the Burao City Coordinator to ensure that digitalisation activities are fully aligned with the actual implementation of greening, renewable energy, and carbon-monitoring components on the ground. This will include joint planning, data validation, and integration of field-level results into the Urban Greening and Carbon Monitoring System (UGCMS).

Coordination will also be maintained with the Renewable Energy Specialist, Carbon Finance Consultant, and Engineering Team to ensure technical interoperability, data accuracy, and consistency between digital tools, ecological monitoring frameworks, and physical project execution.

The consultant team shall comply fully with DT Global's security management and travel protocols when travelling to Somalia or Somaliland. This includes completing pre-deployment security briefings, adhering to approved travel plans, and following all security advisories issued by the DT Global Security Manager or designated focal points.

Logistical Arrangement

The following logistics support will be provided by the Sinaan Programme upon request payable by the company:

- Flight and road travel from home to Burao municipality,
- Local Conveyance, including necessary security as per DT Global policies,
- Visa facilitation and visa

Eligibility Criteria

1. Legal Status and Registration

- (a) The Offeror shall be a legally registered entity in its country of origin and shall submit a valid Business Registration Certificate or Business License issued by the competent authority in that jurisdiction.
- (b) International and regional firms are encouraged to form partnerships, joint ventures, or consortium arrangements with locally registered Somaliland entities for the delivery of this assignment.
- (c) Where a partnership or consortium arrangement is proposed, the Offeror shall submit a Letter of Intent or Memorandum of Understanding (MoU) describing the proposed collaboration and roles of each party.
- (d) The successful Offeror shall, prior to contract signature or mobilisation, demonstrate affiliation with a locally registered Somaliland entity and submit a valid Business Registration Certificate or Business License issued by the Ministry of Trade and Tourism, Somaliland, and/or other relevant competent authorities, with a valid and readable QR code, where applicable.

2. Tax Compliance

- (a) At the time of bid submission, the Offeror shall provide a valid Tax Compliance Certificate issued by the competent authority in its country of origin.
- (b) The successful Offeror shall, prior to contract signature or mobilisation, provide a valid Tax Compliance Certificate for the affiliated Somaliland entity issued by the Ministry of Finance and Economic Development, Somaliland, with a valid and readable QR code.

3. Technical Experience and Capacity

- (a) The Offeror shall demonstrate a minimum of five (5) years of relevant professional experience in the design, development, and implementation of digital systems, including but not limited to applications involving artificial intelligence (AI), distributed ledger or blockchain technologies, geospatial and environmental monitoring platforms, carbon accounting and MRV (Monitoring, Reporting, and Verification) systems, and other digital solutions supporting climate-related or environmental interventions.
- (b) Evidence of satisfactory past performance in similar assignments shall be provided. Supporting documentation may include signed contracts, completion or delivery certificates, recommendation letters, or signed delivery notes.
- (c) The Offeror shall submit a reference list indicating the names of client organisations, contact persons, and their telephone and email details.

4. Key Personnel and Professional Qualifications

- (a) The Offeror shall submit a detailed list of proposed key personnel, including curriculum vitae (CVs) and copies of relevant academic and professional qualifications for staff assigned to the project.
- (b) Key personnel shall collectively demonstrate expertise in digital systems development, GIS and remote sensing, carbon monitoring and MRV, data management, and capacity building.
- (c) The Offeror shall provide evidence of relevant hardware and software licensing related to the scope and as required to deliver the outcomes.

ATTACHMENT II

INSTRUCTIONS TO OFFERORS

General Instructions

These Instructions to Offerors will not form part of the offer or of the Subcontract. They are intended solely to aid Offerors in the preparation of their proposals.

- The proposals, and all corresponding documents related to the proposal must be written in the English language unless otherwise explicitly allowed.
- No costs incurred by the Offerors in preparing and submitting the proposal are reimbursable by SINAAN Programme. All such costs will be at the Offeror's expense.
- Proposals and all cost and price figures must be presented in U.S. dollars. All prices should be net of all applicable taxes and duties.
- The Offeror must state in its Proposal the validity period of its offer. The minimum offer acceptance period for this RFP is **180 days** after closing date of the RFP. Offers with a shorter acceptance period will be rejected. This RFP in no way obligates DT Global to award a subcontract.
- Responsibility Determination: Award shall only be made to "responsible" prospective Offerors. To enable DT Global to make this determination, the Offeror must briefly describe in the Attachment Section of the proposal that it:
 - has adequate financial resources including appropriate insurance coverage to perform the work stated herein, or the ability to obtain them;
 - is able to comply with the required or proposed delivery or performance schedule, taking into consideration all existing commercial and governmental business commitments;
 - has a satisfactory performance record;
 - has a satisfactory record of integrity and business ethics;
 - has the necessary technical capacity, equipment and facilities, or the ability to obtain them; and
 - is otherwise qualified and eligible to receive an award under applicable laws and regulations.
- Taxes: SINAAN Programme is not exempt from cooperating country taxes, and duties. As such, all prices must be presented inclusive of any taxes, duties, and VAT. All fees or additional costs shall be disclosed in the Offeror's quotation. Any fees, costs, taxes, or other demand of funds not disclosed in the offeror's quotation will not be considered for payment.
- Eligibility: By submitting an offer in response to this RFP, the offeror certifies that it and its principal officers are not debarred, suspended, or otherwise considered ineligible for an award by the UK Government. DT Global will not award a contract to any firm that is debarred, suspended, or considered to be ineligible by the U.S. Government.
- Late Offers: Offerors are wholly responsible for ensuring that their offers are received in accordance with the instructions stated herein. SINAAN Programme reserves the right to reject any offer not submitted by the indicated deadline, even if it was late as a result of circumstances beyond the Offeror's control.
- Modification/Withdrawal of Offers: Offerors have the right to withdraw, modify or correct their offer after such time as it has been emailed to SINAAN at the email addresses stated above and provided that the request is made before the RFP closing date.
- Disposition of Proposals: Proposals submitted in response to this RFP will not be returned. Reasonable efforts will be made to ensure confidentiality of both Cost and Technical Proposals received from all Offerors. This RFP does not seek information of a highly proprietary nature but if such information is included in the Offeror's proposal,

the Offeror must alert SINAAN Programme and must annotate the material by marking it "Confidential and Proprietary" so that these sections can be treated appropriately.

- Regardless of the method used in the submission of the proposal, the Technical Proposal and Cost Proposal must be kept separate from each other. Technical Proposals **must not** make reference to cost or pricing data in order that the technical evaluation may be made strictly on the basis of technical merit.
- **Clarification and Amendment to the RFP:**
 - Any question raised regarding this solicitation should be received no later than 1700 Hrs (5 pm) East Africa Time (EAT) on **Friday, February 13, 2026**. All questions must be **in writing**, emailed to the email addresses specified in the cover letter. No questions/clarifications will be entertained if they are received by means other than the aforementioned email addresses. The solicitation number should be stated in the subject line. Responses to questions received will be compiled and emailed to potential Offerors.
- If Offeror intends to submit a proposal in response to this solicitation and wishes to receive any updates thereto, Offeror is encouraged to confirm receipt of this solicitation by email to the email address specified in the cover memo.
- Offeror's email message should state in the subject the solicitation number. Also, the email should include the name of your organisation, the name of contact person, email address and telephone number.
- SINAAN Programme anticipates that discussions with Offerors will be conducted following vendor Technical and Cost Proposal submission; however, SINAAN Programme reserves the right to make award without discussions. Therefore, it is strongly recommended that Offerors present their best offer as their initial Technical and Cost proposal submission.
- SINAAN Programme may waive informalities and minor irregularities in proposals received.

Submission of Proposal:

- Proposals must be submitted in an electronic format as an email attachment, sent to the email address specified in the cover letter, no later than the date and time specified in the cover letter.
- The email should state the solicitation number in the subject line as well as title.
- The file attachment should be in a format that can be opened by one of the following applications: PDF, MSWord, MSeXcel, MSPowerPoint.or ZIP. The submission of attachments in any other format may result in disqualifying the offer.
- Please note that the DT Global email server has a limitation of 20MB for the total attachments per single email. It is strongly recommended that the size of ALL attachments per a single email be less than 20MB.
- The technical proposal and business proposals should be submitted in two separate documents. The first should be named "Technical" and the second is named "Cost/Business." If the submission will be through several emails, then the emails should be sequentially numbered indicating the total number of emails that will be submitted (example 1/4, 2/4, 3/4 and 4/4).

Content of Proposal:

The proposal shall consist of five (5) sections. 1) The Cover Page-Technical, 2) The Technical Proposal, 3) The Cover Page-Cost, 4) the Cost/Business Proposal; and 5) The Attachments

1. *The Cover Page-Technical:*

The cover page should be on the Offeror's letterhead and **MUST** contain the following information:

- Solicitation Number
- Company's Name:
- Company's Address
- Name of Company's authorized representative
- Telephone No, Cellular Phone #, Email address
- Validity of Proposal
- Signature, Date and time

Below is the template to be filled, signed and submitted together with the proposal:

Proposal Cover Letter

[On Firm's Letterhead]

<Insert date>

TO: DT GLOBAL- SINAAN Programme

We, the undersigned, provide the attached proposal in accordance with **RFP PR 031 Provision of Services for Urban Digitalisation and Carbon Monitoring System (PR 031)** issued on February 6, 2026. Our attached quoted proposal has fixed prices.

I certify that our proposal is valid for a period of **180** days. Upon award, our proposal price shall be binding upon us, subject to the modifications resulting from any discussions and final negotiations. I certify our financial responsibility as well as have the ability to pre-finance.

We understand that SINAAN Programme is not bound to accept any proposal it receives.

Yours sincerely,

Signature

Name of Authorized Representative

Title of Authorized Representative

Company Seal/Stamp

2. Technical Proposal:

The technical proposal shall describe how the Offeror intends to carry out the statement of work. It will also address the Offeror's corporate capabilities to carry out the work and the extent to which the Offeror has a demonstrated ability to provide the required services.

The Offeror will also include the resumes of all proposed personnel. The Offeror shall provide information about past performance implementing similar work globally, and most particularly, in Somaliland within the last 3 years. Capacity to undertake the technical and administrative backstopping of all interventions described in the Scope of Work. Offeror should also provide detailed description of existing goods and services in Somaliland.

The technical proposal should be divided into three sections following the same order of the technical evaluation criteria mentioned in Attachment III. Failure to respond to any section will be the basis for disqualification of the Offeror from further consideration.

3. The Cover Page - Cost/Business:

The cover page should be on the Offeror's letterhead and MUST contain the following information:

- Solicitation Number
- Company's Name:
- Company's Address
- Name of Company's authorized representative
- Telephone No, Cellular Phone #, Email address
- Total Proposed Price
- Validity of Proposal
- Acceptance of Tax Withholding Statement
- Name and address of Government Audit Agency and name and phone number of the auditor
- A valid Business License or Registration Certificate (with Readable QR Code)
- A valid Tax Compliance Certificate (with Readable QR Code)
- Signature, Date and Time

4. The Cost Proposal/BOQ:

As stated earlier, the cost proposal/BOQ shall be submitted separately from the technical proposal. The budget will present the cost for performing the work specified in this solicitation. A template is provided for the pricing in the Bid Book (Annex I). At a minimum, the cost proposal will include the following information:

- A detailed cost break-down of the proposed budget to the maximum extent practical including using the template provided.
- A detailed and comprehensive budget narrative explaining the basis for the cost estimates.
- Valid Business Registration Certificate or Business License issued in the company country of origin
- Letter of Intent or Memorandum of Understanding (MoU) describing the proposed collaboration and roles of each party with locally registered Somaliland entities
- Valid Tax Compliance Certificate issued in the company country of origin
- Valid certificate of registration (Bar Code matches with Certificate Information) for the affiliated Somaliland entity from the Ministry of Trade and Tourism, Somaliland; Ministry of Environment and Climate Change, Somaliland; and Burao Municipality. .
- Valid Tax Compliance Certificate (Bar Code matches with Certificate Information) for the affiliated Somaliland entity from Ministry of Finance and Economic Development, Somaliland.
- Completely Filled out, Signed and Stamped Cost Proposal

- Filled and Signed Declaration Confirming the Absence of Any Conflict of Interest.
- A detailed cost break-down of the proposed budget to the maximum extent practical using the template provided.
 - If Offeror does not have a cognizant audit agency, the Offeror must provide audited balance sheets and profit & loss statements for the last two complete years and current year-to-date; and
 - The most recent two fiscal year pool and base cost compositions along with derived rates, the bases of allocation of these rates and an independent certified audit by a certified accounting firm of these rates.

Please refer to Cost Proposal – Annex II for a budget template for the cost proposal.

5. Attachments

This section will include any information or document that was not listed in the above sections and the Offeror finds necessary to include in the proposal. In this section, the Offeror will also include the information that will assist SINAAN PROGRAMME to determine the Offeror's responsibility. The following are **mandatory** required documents to be submitted with the proposal:

- Valid Business Registration Certificate or Business License issued in the company country of origin
- Letter of Intent or Memorandum of Understanding (MoU) describing the proposed collaboration and roles of each party with locally registered Somaliland entities
- Valid Tax Compliance Certificate issued in the company country of origin
- Valid certificate of registration (Bar Code matches with Certificate Information) for the affiliated Somaliland entity from the Ministry of Trade and Tourism, Somaliland; Ministry of Environment and Climate Change, Somaliland; and Burao Municipality. .
- Valid Tax Compliance Certificate (Bar Code matches with Certificate Information) for the affiliated Somaliland entity from Ministry of Finance and Economic Development, Somaliland.
- Completely Filled out, Signed and Stamped Cost Proposal
- Filled and Signed Declaration Confirming the Absence of Any Conflict of Interest.

This solicitation in no way obligates DT Global to award a subcontract, nor does it commit DT Global to pay any costs incurred in preparation and submission of a proposal in response to the RFP. Furthermore, DT Global reserves the right to reject any and all offers if such action is in the best interest of DT Global.

Instructions for the Preparation of the Cost/Business Proposal

The subcontract type will be FIRM FIXED PRICED (FFP) CONTRACTUAL AGREEMENT.

A Firm Fixed Price Subcontract is: An award for the provision of specific services, goods, or deliverables and is not adjusted if the actual costs are higher or lower than the fixed price amount. Offerors are expected to include all costs, direct and indirect, into their total proposed price.

The Offeror must provide a completed budget in the template provided. If an Excel file, it should NOT be 'read only' or 'protected' The proposal must include any necessary supporting information to substantiate proposed costs. The Offerors must submit a detailed budget narrative that supports and clarifies item for item the cost estimates proposed in its budget. Narratives for the individual cost items must provide a discussion of any estimated escalation rates where applicable. Estimated costs proposed to exceed ceilings imposed by FCDO or FCDO procurement policy must be fully explained and justified.

ATTACHMENT III

EVALUATION CRITERIA

TECHNICAL PROPOSAL EVALUATION

Proposals will be evaluated according to the criteria stated herein. The relative importance of each individual criterion is indicated by the number of points assigned thereto. A total of 70 points is the maximum possible technical score for each proposal. The evaluation criteria serves to: (a) identify the significant factors which the Offeror should address in their proposal under each section and (b) set the standard against which all proposals will be evaluated.

Technical Approach (50 Points):

The proposal demonstrates a full understanding of the work that needs to be performed under the SOW, as well as a clear, straightforward approach to achieving the activity objective, where the offeror provides a proposal indicating:

- Implementation Methodology (35 Points): Covering:
 - Understanding of the Assignment and Objectives - Demonstrates a clear understanding of the urban greening and carbon monitoring objectives, scope, and expected outcomes.
 - Technical Approach and Design - Appropriateness and robustness of the proposed urban greening interventions and carbon monitoring system design, including alignment with applicable standards and local conditions.
 - Monitoring, Reporting, and Quality Assurance - Adequacy of proposed monitoring, data collection, reporting mechanisms, and quality control measures for both greening activities and carbon monitoring outputs.
 - Risk Management and Sustainability - Identification of key risks and mitigation measures, including sustainability and maintenance of the systems beyond project completion.
- Detailed Work Plan/Implementation Plan and Work Schedule - Clarity and feasibility of the proposed implementation plan, including timelines, sequencing of activities, and milestone deliverables (10 points)
- Provide Certificates or any other documentary evidence of urban greening and carbon monitoring systems (5 Points).

Past Performance and Experience (10 Points):

- Provide evidence of a minimum of five (5) years of relevant experience, including at least three (3) years of operational experience in East Africa or the Horn of Africa in urban greening and carbon monitoring systems (5 Points)
- Provide past performance documentation for similar assignments from Somalia or other OECD developing countries. This may include signed contracts, signed recommendation letters and signed Completion/ Successful letters or signed delivery notes. Offeror to provide in addition a list with name of companies, company representatives name and contact details (telephone and email). (5 Points)

Proposed Key Personnel (10 points)

The Offeror must provide:

- Qualifications and Experience of Key Personnel - Adequacy of the proposed key personnel, including submission of detailed CVs and copies of relevant academic and professional qualifications, demonstrating expertise in urban greening, environmental management, and/or carbon monitoring systems. (5 points).
- Organizational and Staffing Structure - Clarity, coherence, and effectiveness of the proposed organizational and staffing plan, demonstrating an appropriate mix of technical, environmental, and data management skills required for successful implementation of urban greening and carbon monitoring activities. (5 points).

Cost Proposal (30 Points)

ANNEX II: COST PROPOSAL FORMAT*(Include Company Logo, Fill and Sign)*

STAFFING			
Name of the Expert and Position in the team	Input Days	Daily Rate (In USD)	Total Cost (In USD)
EXPENSES			
Item and description	Quantity	Unit Rate	Total Cost (USD)
International Flights			
Domestic Flights			
Local Road Transport			
Hotel Accommodation			
Security			
Visa			
Survey			
Local Office Rent (if any)			
Registration Cost (if any)			
TOTAL COST (in USD)			
<i>Tax</i>			
GRAND TOTAL COST (in USD)			

Name of Representative: _____

Title of Representative: _____

Date: _____

Signature of Representative: _____

ANNEX I

DECLARATION CONFIRMING THE ABSENCE OF ANY CONFLICT OF INTEREST

Subject: DECLARATION CONFIRMING THE ABSENCE OF ANY CONFLICT OF INTEREST

Ref: PR 031 – Provision of Services for Urban Digitalization and Carbon Monitoring System In Burao (PR 031)

We, as authorized representative of _____ (Insert Company Name Here, and Fill out and sign table below) certify that:

- I do not have any material, personal or financial relationship with **SINAAN Programme/ BURAO MUNICIPALITY/SOMALILAND GOVERNMENT OR MINISTRIES**, or to its employees;
- I will uphold the integrity and impartiality of this procurement process in spirit and in fact;
- I will not engage in any corrupt practice during the procurement process i.e. solicit or accept, either directly or indirectly any gift, favour, loan, kickback, payment, commission or any other thing of monetary value from a potential or actual bidder;
- I will not engage in fraudulent practice (misrepresentation or omission of facts in order to influence a procurement process);
- I will immediately notify the **SINAAN Programme** of any attempt to influence me.

Signed:

NAME	ORGANIZATION	TITLE	SIGNATURE